

Berwick Slow Food  
Food & Beer Festival 2024 Terms and Conditions  
Brewers & Bars Edition

The Beer Festival will run;

Friday 16th August 4pm - 11pm  
Saturday 17th August 12pm - 11pm  
Sunday 18th August 12pm - 6pm

The charge for a spot in our beer tent is **£300** for the full duration of the festival and is payable upon confirmation of your booking. If payment is not received within 10 working days of your confirmation the Festival Organisers reserve the right to cancel your pitch booking. This year we will allocate pitches on a 'first paid basis'.

A £10 discount is available to Slow Food members.

Early Bird Discount

By booking with us quickly businesses will be able to take advantage of a 10% discount from the booking fee reducing the fee to **£270**. **The above conditions for payment still apply and the booking fee must be paid in full within 10 days of your confirmation.**

This discount is available to those businesses who apply before 31st January ONLY.

General

The Organisers reserve the right to refuse any booking application which it considers detrimental to the Festival or if there are too many stands selling similar produce. In such cases the views of all parties will be given full consideration, however the Festival Organisers' decision is final.

Traders are responsible for any accidents or injuries to members of the public caused by their stalls, staff, or products.

Berwick Slow Food cannot be held responsible for loss of trade due to extenuating circumstances over which we have no control e.g., poor weather, high winds or conflicting national sporting events.

We ask all traders to help in publicising the Festival as widely as possible through their own newsletters or websites and social media. Also, please "like" us on Facebook and "follow" us on Twitter and Instagram.

## Waste and Cleanliness

Traders must keep their immediate area tidy and free from rubbish which must be removed from the site each day.

Where waste produced by the stall could be considered above average the Festival Director's reserve the right to ask you to **remove all of your own waste from the site yourself.**

All large items of packaging including **key kegs and large cardboard boxes** must be taken off site and will not be accepted into the festival bins.

## Cancellations

Cancellations must be in writing via email to [festival@berwickslowfood.org](mailto:festival@berwickslowfood.org). If received before 1<sup>st</sup> June 2024 a refund (less £40 administration cost) will be issued to the trader. Any cancellations made after this date will have a refund considered by the committee however the Festival Organisers reserve the right to deny a refund. Should the organisers cancel the event due to country wide lockdown measures businesses booking fees will be returned in full.

Cancellations made via social media messages or texts will **not** be considered.

## Timings

The marquee will open at 4pm Friday 16th August 2024. It will close at 11pm with last orders being called at 10:30pm.

Saturday - 12pm til 11pm with last orders at 10:30pm

Sunday - 12pm - 6pm with last orders at 5pm. **We ask that all bars do not begin to break down until 6pm when the festival will be closed to the public.**

All bars should be ready for trading and staffed by the opening time each day. All vehicles must be removed from the festival site at least 1 hour before opening time each day and will not be allowed to return until the last member of the public has left the grounds.

## Public Liability Insurance

All traders must have their own public liability insurance with a minimum cover of £2m. Proof of this insurance must be provided to the Festival Directors prior to the festival dates.

## Eco Friendly Disposables

We will not be allowing single use plastics or polystyrene disposables.

You will be required to use compostable, recyclable or biodegradable disposables.

### Risk Assessment

All traders must carry out a suitable risk assessment of their setup and bar. Please bring your risk-assessment document to the Festival. Covid should be included in your risk assessment.

### Electrical and PAT certificate

All traders requiring electricity must provide a PAT certificate for the electrical appliances they are using. This certificate must be provided to the Festival Directors a minimum of 1 week before the Festival, otherwise the electrical items will not be allowed to connect to the supply. You must send us details of every electrical item you plan on plugging into our mains power supply by 16th July - this is so we have enough time to create safe plans with our electrician.