

# Berwick Slow Food

## Food Festival 2021 Terms and Conditions

The Producers' Market with Street Food will run for two days:

**Saturday 4<sup>th</sup> September: 10am to 5pm**

**Sunday 5<sup>th</sup> September: 11 am to 4pm**

**The charge for an 8' x 4' stall in the Producers Market is £138 + £25 for electric.**

**The charge for Street Food vendors inside the Barracks £138**

(Electrical connection not available for Street Food vendors who must supply their own generators)

**If you are a returning stallholder**, full payment must accompany the attached booking form. A £10 discount is available to Slow Food members. This year we will allocate stall pitches on a 'first paid basis' except for those requiring electric/shade.

**If you are applying for the first time as a stallholder**, please send your application form only at this stage.

### **Public Liability Insurance**

All Stall holders must have their own public liability insurance with a minimum cover of £2m.

### **Food Hygiene Certificate**

All Stall holders selling food must have a Food Hygiene Certificate. A copy of the certificate must be enclosed with the booking form and fee. **Failure to provide an adequate up to date insurance certificate will prevent you from trading on the day.**

### **Risk Assessment**

All Stall holders must carry out a suitable risk assessment of their stall and those doing cooking of any kind must bring a suitable fire extinguisher and fire blanket. **Please bring your risk-assessment document to the Festival.**

### **Electrical and PAT certificate**

All Food Stall holders requiring electricity must provide a PAT certificate for the electrical appliances they are using. **This certificate must be provided to the Festival Organiser a minimum of 1 week before the Festival, otherwise the electrical items will not be allowed to connect to the supply.**

### **Parking**

Every stall holder will be guaranteed a single car/van parking space.

### **Timings**

All stalls should be ready, looking good and staffed from 10.00am until closing time on both days. All vehicles must be removed from the parade ground by 9.30am on the Saturday and 10 am on the Sunday and will not be allowed to return until the last member of the public has left the parade ground each day.

## **Cancellations**

Cancellations must be in writing. If received before 30<sup>th</sup> July 2021 a refund (less £20 administration cost) will be issued to the stall holder. However, should the organisers cancel the event due to Covid related issues then Stall holders will be reimbursed in full.

## **General**

The Organisers reserve the right to refuse any booking application which it considers detrimental to the Festival or if there are too many stands selling similar produce. In such cases the views of all parties will be given full consideration, however the Festival Organisers' decision is final.

Stalls may only sell the items listed on their application forms and the Festival Committee reserves the right to ask the stallholder to remove any other items. Stall holders breaking this rule will be asked to leave the Festival.

Market stalls measuring 8 x 4 feet will be provided by the Festival organisers for the Producers Market. It is the Producers' responsibility to ensure the stalls are not damaged or misused during the weekend.

Where possible, food producers attending the Food Festival are asked to provide samples of their wares as "tasters".

Stall holders must keep their immediate area tidy and free from rubbish which must be removed from the site each day.

Stall holders and their staff are prohibited from smoking inside the Barracks site.

Stallholders are responsible for any accidents or injuries to members of the public caused by their stalls, staff, or products.

Berwick Slow Food cannot be held responsible for loss of trade due to extenuating circumstances over which we have no control e.g., poor weather!

We ask all stallholders to help in publicising the Festival as widely as possible through their own newsletters or websites, and by distributing leaflets (which will be supplied by Berwick Slow Food), at farmers' markets and the like. Also, please "like" us on Facebook and "follow" us on Twitter and Instagram.